<u>350 BLEECKER STREET APARTMENT CORP.</u> STORAGE LOCKER POLICY

The Co-op has 12 storage lockers in basement, which are rented out on a first come first serve basis. Any Shareholder who wishes to rent one of the lockers should inform the Superintendent via email. The email to the Superintendent shall have the words "Storage Lockers" in the subject line, and the body of the email should include the Shareholder's request for a storage locker along with the Shareholder's (1) name, (2) apartment number, (3) phone number, and (4) email address. If no lockers are available, then the Superintendent will maintain a waiting list. If a Shareholder emails a storage locker request to the Superintendent but does not receive a response to their email within three business days, the Shareholder should request that the Superintendent to make sure the email was received (and the Shareholder should request that the Superintendent send an email confirmation that the request was received). Should a Shareholder's contact information change while they are on the waiting list, it is the Shareholder's responsibility to send an email to the Superintendent with their updated contact information. If the first Shareholder on the waiting list cannot be contacted in a timely manner because their contact information is not up to date, then the next person on the waiting list may be offered the open locker.

New rentals will be limited to one locker per Shareholder (if a Shareholder owns several apartments, they will still be limited to one locker; if there are several Shareholders residing together in one apartment, they will also still be limited to one locker).

The Board will set the monthly rental price each January. Rentals are for full months only and the Co-op will issue no refunds for unused locker-rental time. Please check with the superintendent for the current monthly rate.

Anyone renting a locker can keep it as long as they remain a Shareholder. Shareholders can give up their locker at any time but must pay the full final month. There will be no internal transfers of lockers, the waiting list determines the next renter. Any Shareholder who wishes to give up their locker should inform both the Superintendent and Co-op's managing agent via email, with the words "350 Bleecker Storage Lockers" in the subject of the email. If no email confirmation is received within 3 business days, the Shareholder should speak to the Superintendent to confirm that the email was received and ask that an email confirmation be sent.

The storage locker room is available 24/7. Each storage locker requires a padlock supplied by the Shareholder. Each storage locker is approximately 36 inches by 40 inches by 80 inches high.

No personal items may be kept in front of, around, or on top of the lockers.

No flammable chemicals, explosives, ammunition, lithium batteries, or firearms may be stored in any locker. Everything stored is at the risk of the owner, since the Co-op accepts no responsibility for the security (including, but not limited to water damage, theft, fire) of the storage lockers or the room.

Failure to follow these rules can result in a Shareholder losing their locker.

If you want to see the lockers, please contact the Superintendent.